



USHA MARTIN LIMITED

CIN: L31400WB1986PLC091621

Registered Office: 2A, Shakespeare Sarani, Kolkata – 700 071, India

Phone: (00 91 33) 39800300, 71006300 Fax: (00 91 33) 2282 9029

Website: www.ushamartin.com ; Email: investor@ushamartin.co.in

Ref. UML/IEPF/SH/TR/SR. NO.:

Date: 31st May, 2018

Name of the Sole/First Holders:

Name of the Second Holder:

Name of the Third Holder:

Address :

Ref. Folio / DP ID – Client ID:

Dear Shareholder(s),

Sub: Transfer of Equity Shares of the Company to Investor Education and Protection Fund

Please note that as per Section 124(5) of the Companies Act, 2013 ("the Act"), any dividend remaining unpaid/unclaimed for a period of 7 (seven) years is required to be transferred by the Company to the Investor Education and Protection Fund (IEPF) established by the Central Government. The Company has regularly uploaded on its website and also on the website of the Ministry of Corporate Affairs, Government of India, full details of such unpaid or unclaimed dividends before transferring to IEPF.

Further pursuant to provisions of Section 124(6) of the Act read with Investor Education and Protection Fund Authority (Accounting, Audit, Transfer and Refund) Rules, 2016 (IEPF Rules), the Company is required to transfer the shares for which dividend has not been claimed for 7 (seven) consecutive years to Investor Education and Protection Fund (IEPF)

As per our records, the following dividends which were paid/remitted to you in the last 7 (seven) years remain unpaid/unclaimed as on date:

Financial Year ended	Date of Declaration	Warrant No.	Warrant Date	MICR No.	Dividend Amount (Rs)
31 st March 2011					
31 st March 2013					

Note - Unpaid Dividends prior to the dividend for the Financial Year 2009-10 have already been transferred to IEPF or Central Government, as per erstwhile IEPF Rules.

Please note that the unpaid or unclaimed dividend for the Financial Year 2010-11 shall become due for transfer to IEPF on 04th September, 2018 upon completion of 7 years in terms of Section 124(6) of the Act. The corresponding shares shall be transferred to relevant Demat Account of the IEPF Authority as per Rule 6 of IEPF Rule 2016, as amended.

You are advised to encash the unpaid or unclaimed dividend by executing the attached "Letter of Indemnity" drawn on plain paper on or before 04th September, 2018. No Letter of Indemnity will be necessary if the relevant stale warrant(s) is/are surrendered by claimant to the Company or MCS Share Transfer Agent Limited, Registrar and Transfer Agent of the Company.

In case you fail to claim the above dividend on or before 04th September, 2018, your shares (whether held in physical or electronic form) will be liable to be transferred as per the IEPF Rules by the Company to relevant Demat Account of IEPF Authority. Please note that no claim shall lie against the Company or against MCS Share Transfer agent Limited, Registrar and Transfer Agents of the Company in respect of such shares transferred to IEPF pursuant to the IEPF Rules, as amended. Please note that:-

1. In case you hold shares in physical form: Duplicate share Certificate(s) will be issued and transferred to IEPF. The original Share Certificate(s) which stand registered in your names and held by you, will stand automatically cancelled.
2. In case you hold shares in electronic form: Your demat account will be debited for the shares liable for transfer to the IEPF.

However, you can claim from IEPF Authority, both unclaimed dividend amount and the shares transferred to IEPF by making an application in accordance with the procedures laid down by the IEPF Authority, details of which can be accessed from their website www.iepf.gov.in.

In case of any queries, please feel free to contact MCS Share Transfer Agent Limited (Unit: Usha Martin Limited) at 12/1/5 Manoharpukur Road, Kolkata 700 026, Tel: 033-4072-4051/4052/4053 Email: mcssta@rediffmail.com.

Assuring you of our best services at all times.

Yours sincerely
For Usha Martin Limited

Shampa Ghosh Ray
Company Secretary

Encl. as above.



LETTER OF INDEMNITY

(For Issue of Duplicate Dividend)

To
Usha Martin Limited
Mangal Kalash
2A Shakespeare Sarani
Kolkata 700071

Dear Sirs,

Folio No
MICR No.

In consideration of the Company issuing to me a duplicate Dividend Warrant for the year Ended amounting to Rs..... (Rupees only) in my name in lieu of the Original Warrant No. dated which has been lost, destroyed or mislaid. I hereby undertake and engage myself, my executors, administrators and assigns to hold the Company and the Directors and Officers thereof, harmless and indemnified against all suits, action, proceedings, charges, demands, cost, losses and expenses which may arise in the event of the original warrant being paid or forthcoming at any future time or otherwise in consequence of the said Company issuing a duplicate to me as aforesaid and I request that such duplicate warrant may be issued to me accordingly. I further undertake that in the event of the original Dividend Warrant eventually coming into my possession, I will forward to you to be cancelled.

I hereby authorize the Company, in case it is subsequently detected that the original Warrant has been paid/encashed to adjust the amount so paid against any future dividends, interest or any other amounts payable to me by the Company.

Yours faithfully

Witness:

Signature:

Name :

Address :

Signature:

Name :

Folio No.:

Address :

